

## Membership Application Form

### COMPANY CONTACT INFORMATION:

Company Name			
Address			
City		State / Province	
ZIP / Postal Code		Country	
Office Phone #		Office Fax #	
Email Address			
Company Web Site			
Referred to MSPA for Membership By :			

### PERSONAL CONTACT INFORMATION:

Primary Contact Name			
Designation / Title			
Direct Office Phone #		Mobile #	
Email Address			

Secondary Contact Name			
Designation / Title			
Direct Office Phone #		Mobile #	
Email Address			

### COMPANY BUSINESS INFORMATION:

Primary Nature Of Company's Business	
Years in Business Since	
Years in Mystery Shopping	
Total Number Of Employees	
Branches Offices, if any	
Location of Branch Office	
Areas / Countries of Operation	
Total Number of Mystery Shopper	

**BRIEF DISCRIPTION OF COMPANY:**

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## CLIENT REFERENCE

Company Name	Office Tel Number	Person Name	Email Address

**TYPE OF APPLICATION:**

	Type "X" to select
Renewal Of Membership for 2018	
New Membership – <b>(Please refer to Membership Criteria as detailed below.)</b>	

**Note:** One time joining or Re-joining processing charges of US\$100 as applicable will be charged and reflected in the Invoice sent subsequently. This is not applicable to application for timely annual renewals.

**MEMBERSHIP TYPE:**

Please indicate what member status you are seeking

Membership		Annual Membership Fee / Year	Type "X" to Select
<b>Regular Membership</b>  Members are Mystery Shopping Provider Companies with full membership rights.		US\$300.00 Per Year	
<b>Additional Membership</b>  Membership is for an additional Branch Office of the Regular member company wishing to receive membership mailings, information and have a listing in the Resource Guide during the membership period of Regular Member Company.  Regular Member Co Name: _____  MSPA Region : _____		US\$200.00 Per Year	
<b>Associate Membership</b>  Membership is for company who is currently involve in business as a sub-contractor, fieldwork agency, BPO agency, technology vendor, training company, HR agency, or other supporting trade company.		US\$300.00 Per Year	

## WHICH OF THE FOLLOWING SERVICES DOES YOUR COMPANY PROVIDE?

Type "X" to Select	Description	Type "x" to Select	Description
	Consulting		Mystery Shopping with Video Recording
	Customer Satisfaction Measurement		Online Research
	Editing / BPO only		Operational Audit
	Employee Satisfaction Measurement		Other Quantitative Research
	Fieldwork only		Qualitative Research (FGD / In depth Interview)
	Integrity Evaluation		Technology / Solution Provider only
	Merchandise & Price Audit		Training & Coaching
	Mystery Shopping - General		Others (Specify):
	Mystery Shopping with Audio Recording		Others (Specify):

## WHICH OF THE FOLLOWING INDUSTRIES DOES YOUR COMPANY SERVE?

Type "X" to Select	Description	Type "x" to Select	Description
	Accommodation and Food Services		Health Care and Social Assistance
	Administrative and Support services		Information Media and Telecommunication
	Agriculture, Forestry and Fishing		Manufacturing
	Arts and Recreation Services		Professional, Scientific and Technical Services
	Construction		Public Administration / Government, and Safety
	Education and Training		Rental, Hiring and Real Estate Services
	Electricity, Gas, Water and Waste Services		Retail & Wholesale Trade
	Financial and Insurance Services		Transport, Postal and Warehousing

## NAME THE COUNTRIES YOUR COMPANY DOES BUSINESS IN

No	Country	Region	No	Country	Region
1			6		
2			7		
3			8		
4			9		
5			10		

## FOR NEW MEMBERSHIP APPLICATION:

*Applications for membership are welcome from any company meeting criteria as outlined below.*

*All membership applications will be checked, references sought, and once the criteria are met, and upon payment of membership dues, applicants will be accepted according to the membership class approved.*

Type "X" to Select	Membership	Criteria & Submission of Document
	Regular Membership	<ul style="list-style-type: none"> <li>- At least two year trading as mystery shopping provider company</li> <li>- A reputation for excellence in operation</li> <li>- Agree to abide by and to apply the MSPA Code of Professional Ethics</li> <li>- Agree to abide by and to apply the MSPA Code of Professional Standards</li> <li>- Present an official proof of business existence (i.e. articles of incorporation, business license, business address and contact details, etc.)</li> <li>- Provide 2 client references</li> </ul>
		<p>For Mystery Shopping Provider companies who have been in existence as Mystery Shopping Provider Company for <b>LESS THAN 2 YEAR</b>:</p> <p>In addition to the requirements mentioned above...</p> <ul style="list-style-type: none"> <li>- To attend the coming MSPA-AP conference</li> <li>- To pay additional 1 year membership subscription fee</li> </ul>
	Additional Membership	<ul style="list-style-type: none"> <li>- Present an official payment receipt and membership issued by other MSPA chapter</li> </ul>
	Associate Membership	<ul style="list-style-type: none"> <li>- Agree to abide by and to apply the MSPA Code of Professional Ethics</li> <li>- Agree to abide by and to apply the MSPA Code of Professional Standards</li> <li>- Present an official proof of business existence (i.e. articles of incorporation, business license, business address and contact details, etc.)</li> <li>- Provide 2 client references</li> </ul>

## PAYMENT:

Once your Membership has been approved, an Invoice will be presented based upon the options selected. The process will also request further information to facilitate your company's inclusion on the MSPA – AP website.

## MEMBERSHIP AGREEMENT & ACCEPTANCE:

All Membership is subject to approval by the Membership Committee and acceptance by the Board.

This application for the membership into The Mystery Shopping Provider Association, Asia Pacific (MSPA-AP) is an agreement between the applicant and MSPA – AP that the applicant will adhere to [Professional Ethics & Standards](#) set forth by the association. (Please see [Ethics & Standards](#) statement by opening the hyperlink provided).

**Email the completed form to [mspa-ap@mysteryshop.org](mailto:mspa-ap@mysteryshop.org)**

For Assistance Contact:

Anu Mehta

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Mystery Shopping Providers Association – Asia Pacific

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